**SCHOOL ADMINISTRATIVE UNIT #21**
**2 Alumni Drive**
**Hampton, NH 03842**
**PHONE: (603) 926-8992 FAX: (603) 926-5157**
**www.sau21.org**

# APPLICATION FOR EMPLOYMENT
# SUPPORT STAFF

Position applied for: _____ Date: _____
(please be specific)

Which district(s)? (please check) ☐ Hampton ☐ North Hampton ☐ South Hampton
☐ Hampton Falls ☐ Seabrook ☐ Winnacunnet High School

Name: _____ Social Security #:_____

Address: _____
Street City State Zip Code

How many years have you lived at this address? _____ Telephone #: _____

Previous address: _____ How long did you live there?_____

How did you learn of this opening? _____ Willing to work ☐ part-time ☐full time

If part time, specify days and hours _____

Have you worked for the SAU before?☐ Yes ☐ No If yes, when and what district _____

On what date are you available to start work? _____

Have you ever been arrested or convicted of a crime (Federal or misdemeanor) that has not been annulled by the Court? (minor traffic violations may be omitted) ☐ YES ☐ NO

If yes, describe in full _____
_____

## EDUCATIONAL BACKGROUND

| TYPE OF SCHOOL | NAME & ADDRESS | YEARS ATTENDED | GRADUATED DEGREE/ DIPLOMA | COURSE /MAJOR |
|---|---|---|---|---|
| High School | | | | |
| College | | | | |
| Post Graduate | | | | |
| Business or Trade | | | | |

## MILITARY SERVICE RECORD

Have you ever served in the Armed Forces? ☐ Yes ☐ No If yes, what Branch?_____

Dates of Duty: From:_____ To: _____ Rank at Discharge:_____

Did you receive an honorable discharge? ☐ Yes ☐ No

What were your duties in the service (include special training)? _____

_____

## REFERENCES
**(Do not include relatives)**

| NAME & OCCUPATION | ADDRESS | PHONE NUMBER |
|---|---|---|
| | | |
| | | |
| | | |

May we contact the references listed above? ☐ Yes ☐ No

## WORK HISTORY

Please list in order, last or present employer first. If necessary, please use page 4 for additional space.

| Name & Address of Employer #1 | From Date | To Date | Rate of Pay | Name of Supervisor, Title and Phone # | Reason For Leaving | May We Contact |
|---|---|---|---|---|---|---|
| | | | | | | |
| Give Job Title and Describe Work You Did: | | | | | | |
| | | | | | | |

**NAME**: _____ **WORK HISTORY** (Continued)

| Name & Address of Employer #2 | From Date | To Date | Rate of Pay | Name of Supervisor, Title and Phone # | Reason For Leaving | May We Contact |
|---|---|---|---|---|---|---|
| | | | | | | |
| Give Job Title and Describe Work You Did: | | | | | | |
| | | | | | | |

| Name & Address of Employer #3 | From Date | To Date | Rate of Pay | Name of Supervisor, Title and Phone # | Reason For Leaving | May We Contact |
|---|---|---|---|---|---|---|
| | | | | | | |
| Give Job Title and Describe Work You Did: | | | | | | |
| | | | | | | |

| Name & Address of Employer #4 | From Date | To Date | Rate of Pay | Name of Supervisor, Title and Phone # | Reason For Leaving | May We Contact |
|---|---|---|---|---|---|---|
| | | | | | | |
| Give Job Title and Describe Work You Did: | | | | | | |
| | | | | | | |

Are there any other experiences, skills or qualifications which you feel would especially suit you for work within the schools?

_____

_____

_____

## CONTINUATION BLOCK

Please use the space below to continue previous responses or to provide any additional information which might describe your full qualifications:

## PLEASE READ CAREFULLY – APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that, if employed, falsified statements on this application shall be considered sufficient cause for dismissal. I hereby authorize you to make any investigation of my personal history through any investigative agencies of your choice.

SIGNATURE OF APPLICANT: _____ DATE: _____

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SAU #21 and its Districts are equal opportunity employers and affirm their position of compliance with applicable State and Federal laws of non-discrimination on the basis of race, color, national origin, religion, gender, disability, age or marital status.